STATE OF WASHINGTON

DEPARTMENT OF ECOLOGY

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August 31, 2006

Ms. Tracy Guerin
Liaison to the Board
The Information Services Board
P.O. Box 42445
Olympia, WA 98504-2445

Dear Ms. Guerin:

The Department of Ecology is pleased to electronically submit its' updated IT Portfolio at
http://www.ecy.wa.gov/services/as/itportfolio/itporttoc.htm. Consistent with the
instructions from DIS, Ecology's 2006 IT security program documents and disaster
recovery/business resumption plan are included in the IT Portfolio by reference only.
Certifications and comments regarding each of the three areas are provided below.

IT Portfolio:

Ecology has completed the annual review and update of our IT Portfolio in conjunction
with the agency's 2007 detailed program planning and 2007-2009 strategic planning and
budget development. This update included:

1. Addition of data on FY 2006 actual expenditures and infrastructure (Section 3)
2. Update of planned expenditures for FY 2007, FY 2008, and FY 2009 (Section 3)
3. Update of geographic information systems information (Section 3)
4. Uupdate of current and planned projects/investments (Sections 4 and 5)
5. Update of project reviews (Section 6)

Items 1, 2, and 3 above were submitted via DIS' e-Portfolio application (see Section 3).
Items 4 and 5 above are published on Ecology's Internet Web site; see above link.

IT Security Program:

In the past year, Ecology has reviewed our Security Program and made appropriate
updates. Ecology's first ISB IT Security Policy and Standards compliance audit was
completed by the State Auditor's Office (SAO) on December 18, 2003. The Technology
Solutions Group will perform our next triennial audit in October 2006.

Ecology was pleased to receive a "good grade" from the SAO in December 2003, and we believe that by the end of this calendar year, we will have fully addressed the five "exceptions" and five "suggestions" from the SAO's December 2003 audit report.

Disaster Recovery/Business Resumption Plan:

In the past year, Ecology continued to perform maintenance, testing, and update of our disaster recovery/business resumption plans. Much of this work focused on emergency management planning and business continuity planning.

Drafts of an All Hazards Mitigation Plan, a Comprehensive Emergency Management Plan (CEMP), and a Terrorism Incident Management Plan were completed and currently are being reviewed by agency management. Distribution of the completed plans to appropriate agency staff is expected to occur before the end of the calendar year.

As called for in our draft CEMP and as part of our compliance with the National Incident Management System, Ecology completed a second round of Incident Command System (ICS) training in the fall of 2005 for staff with assigned ICS roles for the Lacey Building, the Northwest Regional Office, the Central Regional Office, the Eastern Regional Office, and the Nuclear Waste Program's Richland Office.

From September 2005 through June 2006, Ecology participated in the Enterprise Business Continuity Management Initiative led by DIS' Digital Government Academy. Participating Ecology staff began development of a Business Continuity Plan (BCP) for one of the agency's Tier 1 Critical Business Activities (CBAs), Spill Response. Although the academy sessions have concluded, Ecology staff continue to work on the Spill Response BCP. In addition, the IT staff soon will begin working with staff of Ecology's other five Tier 1 CBAs to develop a BCP for each.

My staff appreciates the continuing assistance of David Koch, the DIS Senior Technology Management Consultant for Ecology, in preparing the above-referenced plans and his ongoing participation in Ecology's IT Executive Steering Committee.

If any member of the ISB has questions about our plans, please contact Carol Fleskes (360-407-7012), Administrative Services Director.

Sincerely,

Jay J. Manning
Director